



**PET PORPOISE POOL PTY LTD  
JOB DESCRIPTION & SPECIFICATION**

JOB TITLE: ASSISTANT MANAGER/SENIOR TRAINER  
DEPARTMENT: LIFE SCIENCE  
REPORTS TO: LIFE SCIENCES MANAGER

---

***POSITION SUMMARY:***

The role of the Assistant Manager of Life Science Operations is to assist the Life Sciences Manager (LSM) in ensuring the strategic and day to day operations of the Pet Porpoise Pool Pty Ltd trading as Dolphin Marine Conservation Park (DMCP) Marine Mammal Operations (MMO) division are performing effectively and efficiently. The position is to have demonstrated animal keeping and training skills, good oral and written communication skills and the ability to supervise, mentor and coach employees to a high level of motivation and performance.

***PERSON SPECIFICATION:***

The Assistant Manager of Life Science Operations possesses:

- A sound knowledge of the Biology and behaviour of Pinnipeds and Cetaceans and a keen interest in their conservation needs.
- Experience in operant conditioning training techniques over a minimum 5 years full time.
- A minimum 5 years full time experience in the care and management of marine mammal species under human care.
- Experience in conducting in-water marine mammal guest experiences.
- Excellent communication, customer relations and interpersonal skills.
- Ability to adapt and master new techniques and procedures within a reasonable time frame.
- A strong work ethic, the willingness to lead by example and work as part of a team.
- Demonstrated experience in coaching/mentoring subordinate staff/trainees.
- A good understanding of all services and products offered by DMCP.
- Confidentiality.
- Reliability and Punctuality.
- Ability to deal with a wide range of people including people of different religions, nationality, people with disabilities, school children etc.
- Ability to maintain a high standard of personal presentation.

- A passion for the conservation of the world's marine environment.
- A general interest in Native Australian Fauna.
- Ability to swim and a good level of fitness.
- Hold a current class C NSW Drivers Licence.
- Ability to work weekends, public holidays and school holidays.

***THIS POSITION INTERACTS WITH:***

Internal            The position reports to and communicates daily with the LSM, and all MMO and DMCP staff daily to discuss work requirements for themselves and the team and to provide information about relevant issues or events.

External:            The position communicates with visitors on a day to day basis, providing information relating to the management of animals and conveying environmental conservation awareness.

***MAJOR DUTIES & RESPONSIBILITIES:***

Ensure all aspects of daily MMO operations are carried out efficiently as per established policies and procedures, including but not limited to:

- Developing and training new behaviours for animals as per DMCP procedure and protocol.
- Ensure marine mammal diets meet the required standards.
- Assist the LSM in planning of breeding and birthing programmes, following the Australian Species Management Program (ASMP) recommendations.
- Assist the LSM in planning of all animal enclosures.
- Assist in the LSM in planning of all animal devices (e.g. crates, crushes, weighing devices etc.).
- Be actively involved in all health issues.
- Ensure that animals are maintained in accordance with the requirements of the Exhibited Animals Protection Act and advise the LSM where discrepancies occur.
- Assist with the formulation and maintenance of animal husbandry manuals for species within area of expertise or as recommended by the LSM to ensure they are correct and up to date.
- Ensure behavioural enrichment or animal training programs are maintained as required.
- Ensure DMCP conveys environmental and conservation awareness to our visitors.
- Ensure a high level of staff/visitor interaction at all times.
- Ensure pools are supervised when members of the public are present.
- Direct and supervise volunteers, interns, students and staff on above procedures as required.
- Animal rescue and rehabilitation in conjunction with the company vet and Dolphin Marine Animal Rehab Trust (DMRART) Operations Manager.
- Participation may be required to coordinate and/or collect information, provide records, collect samples or train animals to facilitate management approved projects from time to time.
- Effectively and efficiently complete daily or delegate as required divisional work procedures to a high standard as in, but not restricted to, the following areas:

